

Wrenshall City Council

March 6, 2019, 6:00 PM-Regular Meeting

Attendance: City Council and Staff: DonnaMae Weiderman, Jeff Kimmes, Duane Ziebarth, Jody Mattinen, Melvin Martindale, Alieca Johnson, Renae House, Derek Wolf, Jeff Goetzman, Peter Laveau, and guest Mike Bubany from David Drown Associates.

Mike Bubany gave a presentation to the council on the Minnesota Rural Water loan program and the assistance his firm can provide to plan funding for future projects.

Motion by Martindale; seconded by Ziebarth to approve the Agenda as presented. Motion carried.

Motion by Ziebarth seconded by Kimmes to approve the Consent Agenda including minutes from the Regular Council Meeting-February 6, 2019, and checks as follows: Pre-paids-#28374-#38393.....\$7,434.91; Payroll #28385-\$346.69 and #28394-#28400 (#s28401-28402-VOID)-\$3661.78; March bills 02/25/19-1 thru -3-\$68.32 & 03/06/19-1 thru -3 and #28403-#28416-\$9,382.37 and Electronic Transfers- 02/13/19-1 thru -3.....\$6,330.70. Motion carried.

Fire Chief: There were 9 runs in February 3 fire/6 medical. Pete Laveau has been working with the Wrenshall General Store on permitting for the proposed diesel tanks. There has been no word on the FEMA grant to date. Firefighter I & II training is going well.

Engineering: TKDA is still working on plans and specifications for the Goad Drive/Erickson project. Planning for drainage of the area was discussed with the developer Ted Erickson. In order to provide for proper drainage the scope of the plan has increased and easement issues need to be addressed. Motion by Mattinen; seconded by Martindale to add the paving of Mason as an add-on to the bid request. Motion carried. Motion by Martindale; seconded by Mattinen to pursue financing for the Goad/Erickson project through the Minnesota Rural Water Loan Program after bids have been received. Kimmes-Yes; Ziebarth-Yes; Mattinen-Yes; Martindale-Yes; Weiderman-Yes. Motion carried. Motion by Martindale; seconded by Mattinen to retain Mike Bubany and DDA for \$5,250 to complete a comprehensive review of city finances and provide guidance for future project funding. Kimmes-Yes; Ziebarth-Yes; Mattinen-Yes; Martindale-Yes; Weiderman-YES. Motion carried.

Water Operator: A water meter was replaced on Parkwood, and information was given to a resident on Pioneer about hooking up to city water. Derek took part in review and discussion of the Goad/Erickson project with the city engineer and Ted Erickson. All required monthly water reporting/testing is complete.

Clerk: Surveying Hugh D. Line Park to determine ownership of trees on the south boundary was discussed and will be tabled until later this spring. Parameters for allowing councilors to stay in

a hotel while attending training out of town was discussed. Motion by Kimmes; seconded by Martindale to state that the City will not pay for a hotel room for city personnel attending training within a 50-mile radius. Kimmes-Yes; Ziebarth-No; Mattinen-No; Martindale-No; Weiderman-No. Motion failed. Hotel stays will be at the attendee's discretion until further review.

A statement was received from the Carlton Fire Department showing Wrenshall's portion of billed on-call ambulance wages due in March 2020 would be \$4,284.79. A meeting with representatives from the Carlton Fire Department and the City of Carlton will be set for a date later this summer.

The Council considered options for amending the building permit fee schedule. Motion by Mattinen; seconded by Ziebarth to set building permit fees for projects under \$5,000 at a flat rate of \$25. Projects over \$5,000 will remain .005% of the value of the project. This change will be effective June 1, 2019. Motion carried.

Motion by Martindale; seconded by Ziebarth to amend city appointments to name Councilor Mattinen to the Park/Gardens, I & I and Animal Control committees. Motion carried.

Motion by Ziebarth; seconded by Martindale to approve the contract with Hagenah Construction for repair of flashing around city hall and the city garage at \$4,085 as included in the 2019 budget. Motion carried.

Motion by Martindale; seconded by Kimmes to approve the gambling permit requested by the Wrenshall Area SnoSharks Snowmobile Club. Motion carried.

Motion by Ziebarth; seconded by Martindale to approve and sign the Audit Representation Letter requested by Justin Clasen & Company. Motion carried. The audit will be complete soon and a representative will give a report at the April meeting.

Motion by Kimmes; seconded by Mattinen to adjourn the meeting at 8:30 PM. Motion carried.