

Wrenshall City Council
June 6, 2013, 7:00 PM Regular Meeting

Attendance: Duane Ziebarth, John Tanner, Jeff Kimmes, Melvin Martindale, Mike Hyland, Renae House, Alieca Johnson, Guy Wait, Dolores Dennie, Randy Wolf, Stephanie Merrill, and Chris Nyberg.

Motion by Ziebarth; seconded by Kimmes to approve the agenda as presented.

Motion by Ziebarth; seconded by Kimmes to approve the Consent Agenda items as presented including checks as follows; Pre-paids: #25497 – (VOID #25498) - #25508 = \$4521.04; Payroll - #25509 - #25523 = \$5649.64; June Bills - #25524 - #25547 = \$22551.02; and electronic transfers - #DC05/13-1 thru 3 & 05/13-1 thru 2 = \$2190.21. Motion Carried

MSA – No one from MSA was present. Mayor Hyland had been in touch with our representative and he had stated that we have 3 online bids for the water line project. The date for opening the bids has changed from June 18 to June 20.

Recognition - Mayor Hyland wanted to say “Thank You” to the Fire Department for a job well done on the grass burn they did on Wrenshall Street.

Presentation - Chris Nyberg. Chris had been the owner of CDSS and since he was last at a meeting he has sold his business to Co-op Light and Power from Two Harbors. He now works for them and they would still be interested in putting their equipment on the water tower. Mayor Hyland stated that the city is in negotiations with AT&T at this time and that contract needs to be resolved first. He asked Mr. Nyberg if the old water tower could be considered. He also asked Mr. Nyberg to give the city a proposal for us to consider and city will also find out more on the AT&T contract.

Public Hearing - Mayor Hyland stated that the city held the public hearing on the re-zoning and everything went well.

Fire Chief - DNR burn went well on Wrenshall Street and he hopes to see the grass kept up and mowed now. Letters are being sent out for raising funds for the ATV. On Saturday, June 8 the department will have training with a house fire burn on county road 4. Training at Magellan is set up for June 13. Magazines are coming in steady and may need to look at a shed for added capacity. Everything is greening up and wild fires are down to a minimum. Two fire fighters probation is up. Rate of pay for a volunteer who gives extra of their time to fix equipment and such was discussed at length.

Water Operator - Guy has the old water tower ready to go onto an online auction do they want him to move ahead...Yes. There was a sewer blockage discovered on Goad while looking for I&I. On an emergency situation the city can use Cloquet to help out if they are available. They were called and were able to clean and flush the sewer. Guy, Harvey and Ross have begun checking homes for sump pump drainage which is all part of the I&I that needs to be done for

documentation to WLSSD. At this point all hookups to the city sewer have to be approved by WLSSD.

Clerk - Motion by Martindale; seconded by Hyland to purchase the update subscription for the Labor Law poster which will go through May 2014. MC

AC unit was discussed for the office and Melvin stated what info he had found. Council asked if the office could call Brent's for an estimate. Motion was made by Hyland to not spend more than \$700.00 on an AC unit installed professionally. Seconded by Martindale, MC

Alieca gave a report on payroll training that she attended today. She felt it was a very good training with a lot of information covered and a lot of free resources handed out. Motion was made by Hyland; seconded by Martindale; to approve the spending of \$1481.76 on the new lawn mower that was purchased from L & M Supply. MC

Motion by Ziebarth; seconded by Kimmes to take the push mower that we have to Jeff Bloom at lots4bid. On Tuesday Mike Strodtman with MN Rural Water will be here for the next Wellhead Protection Meeting.

Planning Commission - No one has met but Dolores did state that the office had called her about a resident asking about getting a variance on their property. She stated what would be needed to look at and will go from there when more information is received.

Correspondences - Thank You was received and read from Pat Oman of Carlton County Economic Development and Wrenshall Images.

Old Business - AT&T – still waiting on them. I&I – staff is working on and making progress. Goals have been set and are making our way through them. Traffic sign grant has been approved but money will not become available until August. Extension of the sewer at Industrial Park will be looked at because Denny Johnson has purchased the Hamilton property adjoining his property. Denny is having a well drilled now. The storm sewer on Goad between 304 and 306 has a hole that is washing away and cracking that needs to be fixed. Motion by Ziebarth; seconded by Martindale; to have Guy look at it and get it fixed. MC

New Business - Motion made by Ziebarth; seconded by Martindale to approve and adopt the new "Key Policy" as presented for managing keys to city facilities and buildings. MC. Motion made by Ziebarth; seconded by Martindale; to adopt the "New Hire Process" as presented. Kimmes- No all others yes, Motion Carried. Motion was made by Martindale; seconded by Kimmes; to adopt an ordinance enacting the MN Basic Code of Ordinance for the City of Wrenshall. Roll Call Vote was taken; Ziebarth-yes, Tanner-yes, Kimmes-yes, Martindale-yes, Hyland-yes. MC. Motion made by Hyland; seconded by Martindale; to adopt the Ordinance for schedule of fees and charges for various services, licenses and permits. Roll Call Vote; Ziebarth-yes, Tanner-yes, Kimmes-yes, Martindale-yes, Hyland-yes. MC. Motion was made by Martindale; seconded by Ziebarth; to approve the Resolution to adopt the Provisions of MN Basic Code 113.03-113.07 for regulation of Peddlers and Solicitors. Roll Call Vote; Ziebarth-yes, Tanner-yes, Kimmes-No, Martindale-yes, Hyland-yes, MC. Motion was made by Kimmes; seconded by Ziebarth; to approve the Resolution to adopt the provisions of the MN Basic Code 10.98 and a schedule of offenses and voluntary administrative penalties. Roll Call Vote; Ziebarth-yes, Tanner-yes, Kimmes-yes, Martindale-yes, Hyland-yes, MC. In order for the city to

have a zoning ordinance and official map needs to be adopted. Motion was made by Martindale; seconded by Ziebarth; to have MSA make an official zoning map not to exceed \$500.00, MC.

Council/Public Comments – It was asked, now that we have a new ordinance book adopted, what will be done for those who may not be in compliance within the city. The reply was, there will be a letter drafted and sent to such residents.

Motion by Kimmes; seconded by Martindale; to adjourn the meeting at 9:05, MC.