

# Wrenshall City Council

## September 7, 2017, 7:00 PM-Regular Meeting

Attendance: Donna Mae Weiderman, Jeff Kimmes, Gary Butala, Duane Ziebarth, Melvin Martindale, Alieca Johnson, Renae House, Randy Wolf, Guy Wait, Mike Gravelle, Harvey Korby, Jeff Bloom, Damien Swenson, Dolores Dennie, Renee Tschida, and Mike Line.

Motion by Martindale; seconded by Ziebarth to approve the Agenda as presented with the addition of New Business c) Enbridge Line 3 Replacement. Motion carried.

Motion by Kimmes seconded by Weiderman to approve the Consent Agenda including checks as follows: Pre-paids-#27582 – 27601.\$12,063.71; Payroll #27602 - #27613.....\$6,456.82; September bills-#27614 - #27621 and 09/07/17-1 thru -3.....\$8,489.32; and Electronic Transfers-DC08/17-1 thru -5 and 08/09/17-1 thru -3.....\$5,877.69. Motion carried

Engineering: Motion by Martindale; seconded by Weiderman to ask Brad Scott to prepare a task order to proceed with the feasibility study for the Goad/Erickson project. Motion carried.

Thank you was given to the Cindy Washenesky, the Brickyard Days Committee, the Wrenshall School, city maintenance staff, volunteers and community members who helped make Brickyard Days a success.

Fire Chief: There were 7 calls in August; 6 medical/1 fire. We still have no word on the FEMA grant. Motion by Butala; seconded by Weiderman to hire Niel Meierhofer to reapply if necessary. Motion carried. The annual bingo will be set for a date in early December. The Department has been asked to assist the Town of Superior, Carlton and Douglas Counties if there are any problems associated with protests along the Enbridge pipeline.

Water Operator: The new hydrant has been installed on Goad. Guy will take care of removing the old hydrant as planned. Motion by Ziebarth; seconded by Martindale to allow the purchase of black dirt from Hillside Acres and Jeff Bloom at \$12/yard. Motion carried. Iseler has indicated that they would charge up to \$20,000 to remove our old water tower. Local contractors will be asked for quotes on removal. “Dirty” water has been reported randomly throughout the city. Well #1 has been changed to cycle less frequently to see if there is a connection. Guy was directed to get quotes for cleaning the inside of water tower and repairing the cathodic protection system next spring.

Clerk: The advertisement for the new “shared” maintenance position with Carlton has been posted and published. Applications will be accepted until Thursday, September 14, 2017, and interviews will be scheduled shortly thereafter. Office staff has met with Luke Sydow to review playground plans. The preliminary drawings look good, and a final form will be available soon.

The County has indicated that they will take a look at the crosswalk at the General Store and cautioned the city about restricting parking along Broadway.

An estimate for repair of a culvert/ditching along Parkwood has been received from DeCaigney Excavating at \$8,000 to \$9,000. Motion by Kimmes; seconded by Ziebarth to hire DeCaigney to complete the work as quoted. Motion carried.

The County has approved the use of ATVs on the shoulders of county roads, and it is the City's desire to support the provisions of County Ordinance No. 33. Motion by Ziebarth; seconded by Weiderman to designate all city streets as approved ATV routes. All operators must be licensed and insured and all operation shall be in compliance with Minnesota Statutes as well as any other federal, state or local laws. Weiderman-YES; Kimmes-NO, Ziebarth-YES, Martindale-NO, Butala-YES. Motion carried

There has been a request for another street light at the west end of Mason Drive. Minnesota Power will be contacted to what options are available for additional lighting in that area.

Skating Rink: Motion by Weiderman; seconded by Ziebarth to hire Laveau Excavating to level and make necessary repairs to the existing berm by the post office to allow for a public skating rink this winter. Motion carried.

Motion by Butala; seconded by Martindale to send a resolution in support of the Enbridge's Line #3 Replacement Project to the Minnesota Public Utilities Commission. Weiderman-YES; Kimmes-YES, Ziebarth-YES, Martindale-YES; Butala-YES. Motion carried.

Motion by Weiderman; seconded by Kimmes to approve Resolution 17-06 as follows:  
WHEREAS, the City Council met on August 23, 2017, to review the financial records of the City; and  
WHEREAS, the Council has determined a need for increased funding to cover ordinary expenses and future projects.

NOW THEREFORE, be it resolved that the preliminary 2017 pay 2018 levy certification is proposed to increased 5% for a total of \$126,776.

Weiderman-YES; Kimmes-YES; Ziebarth-YES; Martindale-YES; Butala-YES

Motion by Martindale; seconded by Ziebarth to approve the preliminary 2018 budget as follows:

<b><i>FUND</i></b>	<b><i>REVENUES</i></b>	<b><i>EXPENSES</i></b>
General	\$168,737.00	\$166,497.00
Fire	\$ 45,994.00	\$ 42,195.00
Water	\$ 97,620.00	\$ 98,914.00
Sewer	\$ 66,000.00	\$ 66,647.00
Water Tower	\$ 48,636.00	\$ 53,550.00
TOTAL BUDGET:	\$426,987.00	\$426,803.00

Weiderman-YES Kimmes-YES; Ziebarth-YES; Martindale-YES; Butala-YES

U S Solar has applied for a variance allowing a fence that is not in compliance with City Ordinance 151.46. Motion by Martindale; seconded by Kimmes to grant the variance to U S Solar allowing a 6' foot chain-link fence with three strands of barbed wire around the planned solar farm. The solar farm has already been through the public hearing process and approved. The fence is needed to ensure public safety and the protection of planned equipment. Motion carried.

Motion by Martindale; seconded by Weiderman to adopt the following policy as it pertains to requests for expenditures brought before the council:

Any request for expenditure for equipment, supplies, or miscellaneous repairs to be purchased must be submitted in advance of the city council meeting at which the funds will be requested and must be accompanied by at least one (1) written quote or estimate.

The Council will take no action on any request that is not supported by a written quote or estimate.

An exception may be made in emergency situations where failure to act would cause damage or harm or result in further expense.

The City of Wrenshall will follow all rules associated with Minn. Stat. 471.345 pertaining to competitive bidding as follows:

- a. Contracts over \$100,000. Must use the competitive bidding process.
- b. Contracts \$25,000 to \$100,000. If the cost of the contract is estimated to exceed \$25,000 but not exceed \$100,000 competitive bidding is allowed, but not required. If a contract is made by direct negotiation the city must get at least two quotations whenever possible.
- c. Contracts under \$25,000. The city can contract by quotation or may buy/sell on the "open market". If quotations are used the city must get at least two quotations whenever possible.

Motion carried.

Motion by Weiderman; seconded by Martindale to adjourn the meeting at 9:00 PM. Motion carried.