

# Wrenshall City Council

## September 10, 2015, 7:00 PM-Regular Meeting

Attendance: DonnaMae Weiderman, Duane Ziebarth, Gary Butala, Jeff Kimmes, Melvin Martindale, Alieca Johnson, Renae House, Charles Beck, Dolores Dennie, and Michelle Blanchard.

Motion by Ziebarth; seconded by Kimmes to approve the Agenda as presented. Motion carried.

Motion by Ziebarth seconded by Martindale to approve the Consent Agenda including checks as follows: Pre-paids-#26557 - #26578 (VOID #26566)....\$25,617.74; Payroll-#26579 - #26589....\$4,714.45; September bills-#26590- #26607 & 09/10/15-1 thru -3.....\$7,043.97; and Electronic Transfers- DC08/15-1 & -2 and 08/13/15-1 & -2. Motion carried.

Engineering—Sewer Lining: The proposed agreement was reviewed by Frank Yetka and Dick Tracy. The bid packet was prepared and Request for Bids published. Bids will be opened at the office on Thursday, September 17, 2015, at 2:00 PM. An addendum was added to the contract extending the completion date until February 19, 2016, at the request of one of the bidders.

Thank you was given to John Laveau and Laveau Excavating for the donation of sand for the volleyball court and city park playground.

Fire Chief: There were 7 calls in August; 5 medical and 2 fire. Pump testing was completed today with a number of issues found. A quote for repairs has been requested. The Fire Department will no longer be holding officer elections. Officers will be “hired” by the City Council as city employees. Details of the process are being worked out with guidance from the League of Minnesota Cities. Randy will be meeting with the School to develop a plan for access in the event of severe weather.

Water Operator: The faulty air release valve has been replaced which has eliminated the water hammer effect at the fire hall. The meter from Well #1 was sent in for repair and never reached its destination. City staff has been in contact with the post office and they are attempting to locate the package. Motion by Butala; seconded by Ziebarth that if the meter cannot be located a new meter be ordered as it is needed at well #1. Motion carried.

Clerk: The meeting with Enbridge regarding spill containment was rescheduled and will take place tomorrow. Chris Gustafson has been asked to provide a quote for the Wrenshall Industrial Arts Class to build awnings for the fire/city building. Application of a second treatment of calcium chloride has been delayed due to weather and the unavailability of Carlton’s staff and equipment.

Planning Commission: Motion by Martindale; seconded by Weiderman to appoint Michelle Blanchard to fill the vacant seat. Motion carried. Incentives for building in Wrenshall and the Comprehensive Plan were briefly discussed.

Speed signs are now at Carlton County. The County sign department is running behind schedule, but signs will be installed at the first opportunity. The sign owned by the Cloquet Police Department is not available for rent and no signs are available at Federal Surplus at this time.

Motion by Martindale; seconded by Butala to update 2015 Appointments to reflect DonnaMae Weiderman as Audit Director and I & I/Storm Water Director. Motion carried.

WHEREAS; The City of Wrenshall would like to have the city office open more hours each week to further serve its citizens; and

WHEREAS; The Clerk/Treasurer is willing to work additional hours to provide this service.

THEREFORE, be it resolved that the City office will hereby be open from 8:00 AM until 4:00 PM, Monday through Thursday;

BE IT FURTHER RESOLVED that the Clerk/Treasurer hours shall be extended to cover these additional hours.

Ziebarth-YES; Weiderman-YES; Kimmes-YES; Martindale-YES; Butala-YES

Motion by Ziebarth; seconded by Martindale to accept the resignation of Chris Erickson as the On-Call, Part-time Maintenance Helper. Filling this position and options for the future structure of maintenance positions were discussed and will be considered further.

A property within the city limits with excess debris and garbage in violation of city and county ordinances was addressed. The matter is being handled by Carlton County Zoning Office. Further advice will be obtained from Frank Yetka and Carlton County Human Services.

Motion by Ziebarth; seconded by Kimmes to approve the 2016 Audit Contract with WIPFLi in the amount of \$8,100.00. Motion carried.

Motion by Weiderman; seconded by Kimmes to approve the 2016 OSHA contract provided by Dick Tracy in the amount of \$2,600.00. Motion carried.

WHEREAS, the City Council met on August 27, 2015, to review the financial records of the City; and

WHEREAS, the Council has determined a need for increased funding to cover ordinary expenses and future projects.

NOW THEREFORE, be it resolved that the preliminary 2015 pay 2016 levy certification be increased 3% for a total of \$117,222.

Ziebarth-YES; Weiderman-YES; Kimmes-YES; Martindale-YES; Butala-YES

Motion by Ziebarth; seconded by Weiderman to approve the preliminary 2016 budget as follows:

<b><u>FUND</u></b>	<b><u>REVENUES</u></b>	<b><u>EXPENSES</u></b>
General	\$150,447.00	\$153,796.00
Fire	\$ 42,950.00	\$ 54,930.00
Water	\$ 98,195.00	\$ 48,976.00
Sewer	\$ 70,500.00	\$ 39,953.00
Water Tower	\$ 52,563.00	\$ 38,600.00
TOTAL BUDGET:	\$414,655.00	\$336,255.00

Ziebarth-YES; Weiderman-YES; Kimmes-YES; Martindale-YES; Butala-YES

Motion by Kimmes; seconded by Weiderman to adjourn the meeting at 9:20 PM. Motion carried.