

# Wrenshall City Council

## May 2, 2013, 7:00 PM Regular Meeting

Attendance: Jeff Kimmes, John Tanner, Melvin Martindale, Duane Ziebarth, Mike Hyland, Alieca Johnson, Renae House, Mark Wallis-MSA, Guy Wait, Harvey Korby, Ron Moen, Gary Butala, and Dolores Dennie.

Motion by Tanner; seconded by Martindale to approve the Agenda as presented with the addition of Sump Pump/Drain Tile Violation Fee as item b) under New Business. Motion carried.

Motion by Tanner; seconded by Kimmes to approve the Consent Agenda as presented including checks as follows: Pre-pays-#25465-#25472...\$2,952.64; Payroll-#25473-25483...\$4,260.04; May bills-#25484 – 25496 (VOID 25491, 25492, 25493)...including 5/2/13-1 thru -3 ....\$14,875.06; and Electronic Transfers- DC04/13-1 thru 5, 04/11/13-1 & 2, ETFR13-3 ....\$2,804.24. Motion carried.

MSA: Surveying and soil borings for the water line extension project were completed this week. It is expected that drafting should be complete in the next two weeks. The City will then be able to move forward with the bidding process. MSA has also been working with City staff to amend the 2012/2013 I & I Report. WLSSD has placed a moratorium on any new sewer connections until the City addresses it's I & I issues. Items being addressed include inspecting manholes and flat roofs, distributing FOG materials and scheduling sump pump/drain tile inspections.

A public hearing on zoning changes will be held Thursday, May 23, 2013, at 6:30 PM.

Fire Chief: The Department had seven runs in April. A burning ban is in effect as of April 30, so burning of long grass at Pru Properties will be postponed until conditions improve. A house burn for training purposes will take place May 18. Bids for the new ATV are still being reviewed.

Water Operator: Great Lakes Pipe will be in Wrenshall tomorrow to clean the lift station and specified manholes. They will also repair/replace metal rings that are missing in several locations. The manhole on Maple Drive behind Tribby's will be sealed from the inside to reduce I & I. Motion by Martindale; seconded by Hyland to place the City's old water tower on auction; to be removed at the bidders expense within 90 days of purchase. Motion carried.

Clerk: The cost of the handheld repair is estimated at \$625. The City of Carlton has indicated that they are willing to sell their handheld to Wrenshall for \$1. Motion by Tanner; seconded by Martindale to request the old handheld be returned from Neptune without repair and to purchase Carlton's handheld. Motion carried. The push lawn mower that we have does not meet OSHA standards and money has been budgeted for replacement. Harvey Korby was asked to bring

estimates for a new riding lawn mower to the next meeting. Motion by Tanner; seconded by Ziebarth to allow the Clerk and Assistant Clerk to attend a payroll training seminar in Duluth on June 6, 2013. Motion carried.

AT&T Tower Lease: The Council's motion accepting new lease terms has been forwarded to AT&T. They are drafting a revised agreement and it will be sent to our attorney for review.

Office Heating/Cooling options have been reviewed. It has been determined that it is most cost effective to install separate heating and cooling units. Motion by Ziebarth; seconded by Martindale to hire Matt Laveau to install an electric wall heater in the city office at a cost of \$495. Motion carried.

Job Descriptions were reviewed and changes discussed. Motion by Kimmes; seconded by Tanner to approve amended job descriptions. Motion carried.

Code Book: It has been recommended by Frank Yetka that the City include in its new code book a section addressing Incompatible City Offices. Motion by Martindale; seconded by Ziebarth to accept and include these provision in the new city code. Motion carried with Kimmes abstaining.

Motion by Ziebarth; seconded by Hyland that any resident found with a sump pump or drain tile in non-compliance with the City's I & I Ordinance shall receive a citation and notice that they will have 30 days to become compliant. If after 30 days the resident remains non-compliant a \$50/month fee will be added to their sewer billing. Each resident given a citation must contact the City Office to receive an inspection and verification of repair before the added fee will be removed. Motion carried.

Motion by Tanner; seconded by Kimmes to adjourn the meeting at 9:02 PM. Motion carried.